

**Date:** June 17, 2014**BRAMPTON CITY COUNCIL****File:** M25 - University**DATE:** June 25, 2014**Subject:** Opportunity for Brampton to be a Host Municipality for a New University**Contact:** Deborah Reader, Government Relations

Ext. 42624

**Overview:**

- On April 2, 2014, Council endorsed the City's participation in the Government of Ontario's *Major Capacity Expansion Call for Proposals* and provided staff with authority to pro-actively promote Brampton as a host municipality to interested post-secondary institutions, in alignment with Brampton's *Post-Secondary Education Strategy*.
- Through the City's promotional efforts, senior and experienced academic leadership, supported by Centennial College (the Proponents), approached the City of Brampton to be a host municipality for a new university.
- For Brampton to serve as host to a new university, Council is being asked to endorse the partnership with the Proponents so they may proceed with submitting a Notice of Intent application, which, if accepted, would lead to submitting a proposal to the Ontario Government's *Major Capacity Expansion Call for Proposals*.

**Recommendations:**

1. That the report from J. Corbett, Chief Administrative Officer, and D. Reader, Government Relations, Office of the Chief Administrative Officer, dated June 17, 2014, to the Special City Council Meeting of June 25, 2014 re: **Opportunity for Brampton to be a Host Municipality for a New University** (File # M25), be received; and
2. That the City of Brampton endorse the Proponents (senior and experienced academic leadership, supported by Centennial College) objective to submit a Notice of Intent to the Ontario Government to establish a Brampton research oriented university that is consistent with Goal Two of *Brampton's Post-*

*Secondary University Strategy* and is also consistent with the eligibility criteria of the *Major Capacity Expansion Call for Proposals*; and

3. That the City of Brampton be the host municipality for a new university in the Proponents proposal to the *Major Capacity Expansion Call for Proposals*; and
4. That the Chief Administrative Officer (CAO) and Executive Leadership Team (ELT), serve as the steering committee with the Proponents to oversee the development of the proposal to the *Major Capacity Expansion Call*; and
5. Subject to the approval of the Notice of Intent by the Province of Ontario, the CAO, ELT, and the Proponents present the completed proposal to Council for endorsement prior to its submission to the provincial government by the September 26<sup>th</sup> 2014 deadline.

**Background:**

In the City of Brampton's 2013 Strategic Plan, residents clearly identified the importance of establishing a research university offering undergraduate and graduate programs. Securing a new university in our growing and diverse City is an important investment in knowledge infrastructure and human capital. It is also an opportunity to strengthen Brampton's economy, foster a job-creating environment and elevate the quality of life for residents.

On November 6, 2013, Council approved "*Brampton's Post-Secondary University Education Strategy*", including two primary goals:

- (1) Support the creation of Sheridan University that is committed exclusively to undergraduate professional education, with a major campus presence in Downtown Brampton, and;
- (2) Attract a new research-oriented university campus to Brampton.

This report relates to Goal Two of this Strategy.

On December 20, 2013 the Provincial Government released its "*Major Capacity Expansion Policy Framework*" to guide expansion at post-secondary institutions. This document outlines the government's commitment to provide funding for 60,000 additional post-secondary education spaces across Ontario.

Further to the *Major Capacity Expansion Policy Framework*, a call for proposals directed to post-secondary institutions and their host municipalities was released on March 27, 2014. This document - *Major Capacity Expansion Call for Proposals Guidelines, March 2014 Ministry of Training, Colleges and Universities* is attached as **Appendix A**. This very competitive process stipulates that municipalities interested in becoming a host community will work in collaboration with post-secondary institutions prepared to submit a proposal defined by the *Major Capacity Expansion Call for Proposals Guidelines*.

In order for the City to respond to the proposal call, it was necessary for Council to seek a post-secondary institution partner that was interested in Brampton as a host municipality. On April 2, 2014, Council endorsed participation in the proposal call and directed staff to promote Brampton as a host municipality to interested post-secondary institutions, in alignment with Brampton's *Post-Secondary Education Strategy*, and pursuant to the *Major Capacity Expansion Call for Proposals Guidelines*. A full copy of Council's resolution is under **Appendix B**.

Following Council's approval, the CAO and ELT reached out to post-secondary institutions interested in expansion, and considered formal proposal calls initiated by institutions seeking a host municipality. The Council-approved, *Post-Secondary University Education Strategy* served as the primary reference material to support Brampton's outreach efforts. Brampton's commitment; value-propositions and business case - including our positive and compelling demand location, service levels and community indicators - differentiate Brampton from other communities.

Several universities that are considering expansions for host municipalities were already aligned with municipalities, including: Laurentian-Barrie; McMaster-Burlington; Wilfred Laurier-Milton. York University has also issued a proposal call for university expansion in the Region of York only, titled, "York in York." City staff further approached University of Toronto, Ryerson and Algoma Universities, respectively, for possible expansion. These institutions indicated they were not considering expansion at this time. No other Ontario universities are responding to the Province's call for expansion proposals, for which Brampton could be a host municipality.

### **Current Situation:**

#### **Strategy Goal One – Sheridan University Update**

The Council and Sheridan College have a long standing positive relationship to provide post-secondary excellence in Brampton. With respect to Goal One of the Strategy, the City of Brampton continues to support Sheridan's vision to be an accredited University. Brampton staff has provided intergovernmental and stakeholder support to Sheridan to receive several inter-regional municipal and business stakeholder endorsements for their university-status objective.

Brampton staff and Sheridan have formed a working team to undertake a feasibility study focused on a Sheridan University campus in Downtown Brampton. An agreement and terms of reference guiding this feasibility study is currently being developed collaboratively by both parties. Upon the completion of the feasibility study, it will be presented to Council and other agencies as required, for approval.

Staff members have been working alongside senior Sheridan administrators, including President Dr. Jeff Zabudsky, to ensure Sheridan has been made fully aware of Brampton's efforts to secure Goal Two of the Council-approved university strategy, and to provide context about this report. Staff arranged for several discussions with the Sheridan Executive to provide clarity to this report, and opportunities for the Proponents and Sheridan to speak directly about the proposal. Through these discussions the

Sheridan President acknowledged how this proposal conceptually satisfies Goal Two of Brampton's post-secondary strategy. On this basis, the President has expressed support for this proposal provided that it will meet the Ministry's eligibility criteria. The CAO and ELT are committed to ensuring both goals of the City's *Post-Secondary Education Strategy* support one another and are achieved.

#### Strategy Goal Two – Attracting a New Research Oriented University to Brampton

Though the City's outreach efforts, President Dr. Alastair Summerlee, and Vice President Dr. Maureen Mancuso academic leaders from the University of Guelph along with Centennial College President Ann Buller, (the Proponents) , approached the City to express interest in Brampton as a host municipality. It should be noted that Dr. Summerlee and Dr. Mancuso were greatly involved in the launch of the Guelph-Humber institution. Both will be completing their terms from the University of Guelph in July 2014, and are focusing their attention on the proposal for the creation of a new university.

The proposal is based on a three-way partnership, with the educational development expertise from the outgoing academic leadership of the University of Guelph with Centennial College for the submission, and with Brampton as the host municipality. This proposal for a new university to be built in Brampton would be submitted by the Proponents to the Government of Ontario in response to the Proposal Call. This is similar to the creation of Ontario's newest university: the University of Ontario Institute of Technology (UOIT); developed out of a partnership with Durham College in Oshawa.

The new university will offer undergraduate and graduate programs in disciplines that align with Brampton's goal of creating a knowledge-based economy. The university is envisioned to have an initial class of 300, and grow to 3,000 in five years; and 10,000 students in ten years, consistent with the provincial framework for expansion. The growth and size of the new university capacity is reflective of Brampton's surging demand for post-secondary education as the Province's key designated Urban Growth Centre in the Greater Toronto Area.

#### **Corporate Implications:**

Since this is a unique proposal for a new university, there have been some questions about the Proponents' eligibility to proceed with the government's *Major Capacity Expansion Call for Proposals*. The Proponents have not received any indication, from the Ministry of Training, Colleges and Universities that they would be precluded from submitting the Notice of Intent as the first step in response to the Proposal Call.

The new university proposal aligns with the objectives of Brampton's *Post-Secondary Education Strategy*, namely Goal Two: "to attract a new research-oriented university campus to Brampton." Creating and preserving knowledge-based jobs by enabling investments in post-secondary education, research, innovation and commercialization activities are all at the heart of Brampton's economic vision.



Economic expansion is highly dependent on the two goals of Brampton's *Post-Secondary Education Strategy* to achieve this outcome. The delivery of Goal Two to provide undergraduate and graduate education will be complementary to Goal One: Sheridan's vision to provide undergraduate professional degrees in Downtown Brampton. In this way, a Brampton resident will be able to acquire a professional degree from Sheridan College and further their education for undergraduate and graduate degrees at the new research-oriented university all in Brampton.

Moving forward with the Proponents for the proposal call is beneficial to Brampton, considering the current and future economic conditions; public feedback from the Strategic Plan consultations; compelling socio-economic demand drivers, and the City's proven track-record to partner with the Ontario Government.

### **Financial Implications:**

There are no financial implications for the City of Brampton to be a host municipality for a Notice of Intent to the Provincial *Major Capacity Expansion Call for Proposals*.

### **Strategic Plan:**

This report achieves a number of goals in the Strategic Plan, namely the objective to create a *thriving community* - to strengthen Brampton's outstanding quality of life by encouraging economic growth, innovation and entrepreneurship that enhance the City's brand and residents' lifestyles.

### **Conclusion:**

For the City of Brampton to be the host municipality to the Proponents new university initiative, the proponent must submit a Notice of Intent to the Province by June 27<sup>th</sup>, 2014, signaling the intent of this partnership, to then proceed with a proposal for a *Major Capacity Expansion Call*.

It is recommended that Council endorse the partnership with the Proponents to submit a proposal by agreeing to be the host municipality for a new university. Subject to Council's approval, the proponent will submit the Notice of Intent to the Provincial Government. Should the government accept the Notice of Intent; a proposal will be prepared and presented to Council once completed for endorsement to submit to the Province by the September 26<sup>th</sup> 2014 deadline.



Deborah A. Reader  
Government Relations  
Office of the Chief Administrative Officer



John Corbett  
Chief Administrative Officer

**Appendices:**

Appendix A: Major Capacity Expansion Call for Proposals Guidelines, March 2014  
Ministry of Training, Colleges and Universities

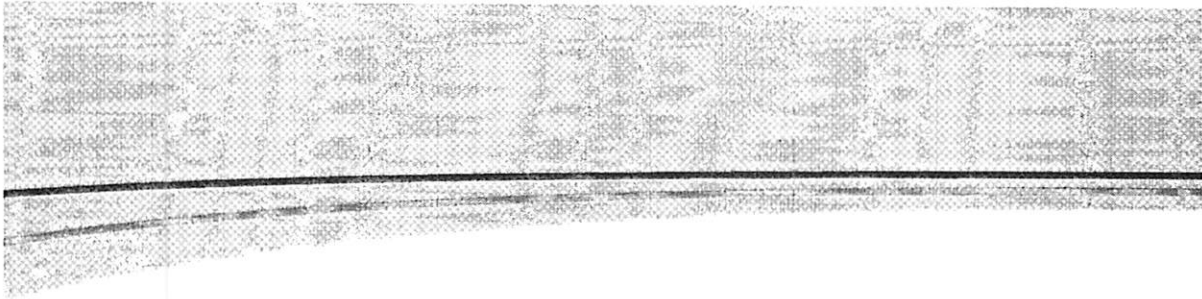
Appendix B: Council resolution CW103-2014 Authorization to Promote Brampton as a  
Post-Secondary University Host Municipality

Report authored by: Deborah Reader

# **Major Capacity Expansion Call for Proposals Guidelines**

*March 2014*

*Ministry of Training, Colleges and Universities*



**MAJOR  
CAPACITY  
EXPANSION  
CALL FOR  
PROPOSALS  
•  
GUIDELINES**

*March 2014*

*Ministry of Training, Colleges and Universities*





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## 1. Background

The ministry released its Major Capacity Expansion Policy Framework on December 20, 2013. A commitment was made to issue a Call for Proposals in early 2014.

This Call for Proposals represents the beginning of a process that will lead to the selection of successful proposals which, collectively, will meet provincial goals for postsecondary education in Ontario – increased capacity at the undergraduate degree level; greater affordability for students, institutions, and the province; improved institutional differentiation; and regional economic benefits. This process will be guided by principles of fairness, competitiveness, and transparency and by a commitment to serve the public interest.

This long-term initiative will help ensure that our postsecondary education system will have the right spaces in the right places for Ontario students.

## 2. Timelines for Submitting a Proposal

The closing date for submission of a Notice of Intent is June 27, 2014.

The closing date for submission of the full proposal is September 26, 2014.

Submissions must be received by the ministry on or before these dates.

## 3. Notice of Intent

The Notice of Intent is a one-page overview of the proposed project. Proposals will not be considered unless a Notice of Intent is received by the deadline of June 27, 2014. To ensure transparency and competitiveness, every Notice of Intent submitted to the ministry will be posted on the Postsecondary Education Partners' Gateway website within 30 days of the submission date.

#### 4. Eligible Applicants

In view of the focus on undergraduate degree capacity, it is expected that submissions will be led by universities, but college-university partnership models are encouraged.

All proposals must demonstrate need (i.e., expansion should be located in areas that are currently underserved by postsecondary education and/or that are expected to experience significant future growth in enrolment demand).

#### 5. Eligible Projects

Recognizing the wide range and variety of potential expansion opportunities, the ministry continues to avoid setting rigid parameters to define major capacity expansion. However, as stated in the *Major Capacity Expansion Policy Framework*, initiatives characterized by the following scale-related features are most likely to be subject to this approval and selection process:

- accommodates enrolment growth of more than 1,000 full-time students in the short term, with the potential to accommodate longer-term growth of 5,000 to 10,000 over the next twenty years (i.e., long-term enrolment comparable to enrolment at substantial existing college or university campuses)
- adds new facilities (either owned or secured through long-term lease) larger than 70,000 square feet (roughly 6,500 square metres), designated primarily for academic purposes
- offers a broad range of programs, with substantial new or expanded ancillary services (or, shows clear potential for future growth in program offerings and student and ancillary services)
- significantly improves local student access to postsecondary education in the short term (and has the potential to continue to do so in the longer term), particularly in geographic locations that may be experiencing or are expected to develop capacity gaps at the undergraduate degree level

## 6. Major Capacity Expansion General Evaluation Criteria

The following general evaluation criteria were included in the *Major Capacity Expansion Policy Framework*. These criteria will be used to assess proposals. Institutions should demonstrate the alignment of their proposed projects with the criteria and may do so in any format suitable to them.

Priority Objectives	General Criteria
<b>Strategic management of long-term enrolment growth and accessibility</b>	<ul style="list-style-type: none"> <li>• Significant expansion of local postsecondary education opportunities for students in underserved areas with growing demand, based on long-term demographic trends</li> <li>• Alignment with provincial priorities, including Growth Plan priorities and economic development initiatives</li> <li>• Clear potential to add substantial new capacity and support future enrolment growth in the postsecondary education sector</li> </ul>
<b>Differentiation, sustainability, and accountability</b>	<ul style="list-style-type: none"> <li>• Alignment with the institution's Strategic Mandate Agreement (SMA) and goals and priorities of the Differentiation Policy Framework</li> <li>• Impact on nearby institutions</li> <li>• Effective and sustainable governance model, including consideration of the impact of distance from the expansion location for administration and academic experience</li> <li>• Focus on undergraduate programs</li> <li>• Range of programs offered locally and avoidance of unwarranted duplication of existing programming</li> </ul>
<b>Economic impact</b>	<ul style="list-style-type: none"> <li>• Tangible regional economic benefits, combined with potential for province-wide benefit, based on labour force skills and economic growth</li> <li>• Demonstrated local economic benefits, and linkages with local industries</li> <li>• Demonstrated Value for Money, including Alternative Financing and Procurement (AFP) options, where appropriate, and limits on provincial contributions</li> </ul>
<b>Quality, innovation, and competitiveness</b>	<ul style="list-style-type: none"> <li>• Institutional partnership options, including university-college collaboration</li> <li>• Innovative service delivery</li> <li>• Postsecondary education quality and student experience (including student and ancillary services)</li> </ul>

(continued)

Priority Objectives	General Criteria
<b>Affordability for students and the province</b>	<ul style="list-style-type: none"> <li>• Evidence of substantial support from host community, including financial contributions and land ownership</li> <li>• Economies of scale</li> <li>• Linkages with local transportation for commuting students</li> <li>• Potential for leveraging private sector resources</li> <li>• Evidence of consideration of alternatives to expansion proposal, based on existing capacity and potential partnerships</li> <li>• Proven financial health of institution, with asset management plan in place</li> <li>• Demonstrated labour market demand</li> </ul>

## 7. Weighting

The evaluation criteria for the assessment of institutional proposals will be weighted as follows:

Category	Weight
<b>Section A. Meeting Demand</b> <ul style="list-style-type: none"> <li>• Strategic management of long-term enrolment growth and accessibility</li> </ul>	30%
<b>Section B. Demonstrated Affordability</b> <ul style="list-style-type: none"> <li>• Affordability for students and the province</li> </ul>	40%
<b>Section C. Academic and Economic Considerations</b> <ul style="list-style-type: none"> <li>• Differentiation, sustainability, and accountability</li> <li>• Economic impact</li> <li>• Quality, innovation, and competitiveness (including institutional partnership options)</li> </ul>	30%

## 8. Assessment and Ranking

Funding will be awarded on a competitive basis, and proposals will be evaluated for suitability using defined criteria. Institutions should use both qualitative and quantitative analysis to demonstrate the alignment of their proposals with the general evaluation criteria.

### SECTION A. MEETING DEMAND (30%)

Proposals should demonstrate alignment with some or all of the following criteria.

Priority Objective 1: Strategic management of long-term enrolment growth and accessibility	
General Evaluation Criteria	Possible Alignment Measures
<ol style="list-style-type: none"> <li>1. Significant expansion of local postsecondary education opportunities for students in underserved areas with growing demand, based on long-term demographic trends</li> <li>2. Alignment with provincial priorities, including Growth Plan priorities and economic development initiatives</li> <li>3. Clear potential to add substantial new capacity and support future enrolment growth in the postsecondary education sector</li> </ol>	<ul style="list-style-type: none"> <li>• Demographic growth projections for location</li> <li>• Existing enrolment capacity at institutions in the proximity of the proposed expansion</li> <li>• Estimated enrolment capacity of the expansion, and projected net increase in undergraduate enrolment</li> <li>• Number of students from the area of the intended expansion who are currently attending the institution(s)</li> </ul>
Possible Information to Build Evidence Base	
<ul style="list-style-type: none"> <li>• Institution's long-term enrolment master plan</li> <li>• Joint campus master plan for partnerships (if applicable)</li> <li>• Long-term enrolment viability study</li> <li>• Completed enrolment table in the proposal template, stating all assumptions</li> <li>• Community profile demonstrating future demand in the area</li> <li>• Documented support from and alignment with plans of any associated agencies, municipalities, or other entities</li> <li>• Consideration of relevant provincial population and employment projections</li> <li>• Consideration of key provincial policy directions relating to the location of public institutions and their associated economic impacts (e.g., ability to contribute to urban revitalization efforts)</li> <li>• Evidence of program demand (e.g., number of applications)</li> </ul>	



## SECTION B. DEMONSTRATED AFFORDABILITY (40%)

Proposals should demonstrate alignment with some or all of the following criteria.

Priority Objective 2: Affordability for students and the province	
General Evaluation Criteria	Possible Alignment Measures
<ol style="list-style-type: none"> <li>1. Evidence of substantial support from host community, including financial contributions and land ownership</li> <li>2. Economies of scale</li> <li>3. Linkages with local transportation for commuting students</li> <li>4. Potential for leveraging private sector resources</li> <li>5. Evidence of consideration of alternatives to expansion proposal, based on existing capacity and potential partnerships</li> <li>6. Proven financial health of institution, with asset management plan in place</li> <li>7. Demonstrated labour market demand</li> </ol>	<ul style="list-style-type: none"> <li>• Total cost of project, and expected provincial contribution</li> <li>• Cost-benefit analysis of expanding an existing asset or building at a new location (or a combination thereof)</li> <li>• Distance from current campuses</li> <li>• Current asset management plan, including effects of expansion on Facilities Condition Index</li> <li>• Public transit capacity to the institution and between campuses</li> <li>• Debt/asset ratio of institution(s)</li> <li>• Energy sources and efficiency initiatives (including proposed LEED certification)</li> <li>• Long-term financial viability</li> <li>• Existing student employment KPIs</li> </ul>
Possible Information to Build Evidence Base	
<ul style="list-style-type: none"> <li>• Detailed project costing information, including projected cash flow requirements and net impact on operating cost</li> <li>• Business case demonstrating need for expansion (existing campus only), including a service gap analysis</li> <li>• Letters of support from potential partners, indicating details of financial and/or in-kind contributions (e.g., land ownership)</li> <li>• Local transportation plan(s) showing current and planned public access to site (short- and long-term)</li> <li>• Independent verification of total expansion project cost</li> <li>• Financial health analysis, including recent financial statements</li> <li>• Documentation of preliminary environmental assessment</li> <li>• Control and ownership of buildings and equipment (partnerships only)</li> <li>• Long-term forecast of incremental operating expenses and revenues (grants, third party revenues) as a result of the proposed project</li> </ul>	

**SECTION C. ACADEMIC AND ECONOMIC CONSIDERATIONS (30%)**

Proposals should demonstrate alignment with some or all of the following criteria.

Priority Objective 3: Differentiation, sustainability, and accountability	
<b>General Evaluation Criteria</b> <ol style="list-style-type: none"> <li>1. Alignment with the institution's Strategic Mandate Agreement (SMA) and goals and priorities of the Differentiation Policy Framework</li> <li>2. Impact on nearby institutions</li> <li>3. Effective and sustainable governance model, including consideration of the impact of distance from the expansion location for administration and academic experience</li> <li>4. Focus on undergraduate programs</li> <li>5. Range of programs offered locally and avoidance of unwarranted duplication of existing programming</li> </ol>	<b>Possible Alignment Measures</b> <ul style="list-style-type: none"> <li>• Assessment of alignment with SMA</li> <li>• Proposed programs, their alignment with the institution's strengths, and an overview of similar existing programs offered by institutions near the expansion</li> <li>• Ranking of institution(s) on applications by students from the proposed area</li> </ul>
<b>Possible Information to Build Evidence Base</b> <ul style="list-style-type: none"> <li>• Finalized SMA</li> <li>• Program information (initial and planned)</li> <li>• Overview of proposed institutional governance model</li> <li>• Consultation overview, including results of discussions with affected institutions and letters of support (if applicable)</li> </ul>	

Priority Objective 4: Economic impact	
<b>General Evaluation Criteria</b> <ol style="list-style-type: none"> <li>1. Tangible regional economic benefits, combined with potential for province-wide benefit, based on labour force skills and economic growth</li> <li>2. Demonstrated local economic benefits, and linkages with local industries</li> <li>3. Demonstrated Value for Money, including Alternative Financing and Procurement (AFP) options, where appropriate, and limits on provincial contributions</li> </ol>	<b>Possible Alignment Measures</b> <ul style="list-style-type: none"> <li>• Local economic benefits</li> <li>• Alignment of programs with regional and Ontario labour market needs</li> <li>• Expected financing cost (if any)</li> <li>• Jobs created (short-term associated with building period, and ongoing)</li> <li>• Ongoing jobs created at expansion</li> <li>• Value for Money analysis related to proposed procurement model</li> </ul>
<b>Possible Information to Build Evidence Base</b> <ul style="list-style-type: none"> <li>• An economic impact study or value planning study to demonstrate the project's potential to provide direct economic benefits for the surrounding area (e.g., by helping to revitalize the community, unlock local development potential, build the tax base, and leverage existing infrastructure and investments)</li> </ul>	

Priority Objective 5: Quality, innovation, and competitiveness	
<b>General Evaluation Criteria</b> <ol style="list-style-type: none"> <li>1. Institutional partnership options, including university-college collaboration</li> <li>2. Innovative service delivery</li> <li>3. Postsecondary education quality and student experience (including student and ancillary services)</li> </ol>	<b>Possible Alignment Measures</b> <ul style="list-style-type: none"> <li>• Institutional track record with partnerships</li> <li>• Assessment of proposed academic plan and service delivery</li> <li>• Range of planned student and ancillary services compared with services at existing campuses (short- and long-term)</li> <li>• Existing student experience (KPIs, student outcomes)</li> </ul>
<b>Possible Information to Build Evidence Base</b> <ul style="list-style-type: none"> <li>• Institution's Strategic Plan</li> <li>• Business case in support of proposed academic plan, including partnerships, with relevant: <ul style="list-style-type: none"> <li>» information about curriculum/pedagogy</li> <li>» financial information</li> <li>» interjurisdictional case studies and examples</li> </ul> </li> <li>• Impact analysis with respect to academic and administrative quality and quality of experience</li> <li>• Overview of new program accreditation required, if applicable</li> </ul>	

## 9. Communications Protocol

Proposal submissions must be received at MCEsubmissions@ontario.ca by September 26, 2014. Late submissions will not be accepted.

Specific questions submitted to the ministry as part of the process will be answered and will be made available to all participants.

To ensure a fair and transparent process, the ministry will not provide any advisory services to institutions on an individual basis.

## 10. Role of Infrastructure Ontario and Alternative Financing and Procurement

Infrastructure Ontario is a Crown agency of the Government of Ontario. It is focused on modernizing and financing the renewal of public infrastructure, maximizing the value of public real estate, and managing government facilities. It also provides expertise in project delivery, lending, real estate management, and asset planning. Infrastructure Ontario now has a greater role in procuring infrastructure as well, engaging in both traditional forms of procurement and alternative financing and procurement (AFP), when appropriate.

As indicated in the Ministry of Infrastructure's *Building Together Plan*, and in the provincial government's planning and budgeting process, recommendations will be made on the procurement method and delivery of all college infrastructure projects valued at more than \$50 million. In addition, universities with successful projects and associated provincial grants in excess of \$100 million will be required to consult with Infrastructure Ontario. The \$100 million threshold may be lowered in future years.

The criteria for assessing these projects could include scope, complexity, and value-for-money assessment, with input from the ministry and Infrastructure Ontario.

## 11. The Selection Process and Funding

The ministry will oversee the process leading to the selection of successful applications. A multi-ministry panel will review the applications and make recommendations to Cabinet through the Ministry of Training, Colleges and Universities. Cabinet will make the final decision about successful projects and/or future courses of action.

Funding for successful projects will be provided subsequently. The number of projects selected for support, as well as the level and timing of funding, will be determined by the provincial government and will reflect a range of considerations, including the fiscal environment.

## 12. Components of the Submission

The following components of the submission are to be provided to the ministry by the dates indicated. In addition to what is required below, institutions may submit their proposals in any format that they believe best demonstrates the strengths of their proposed project, with due attention to the relevance and conciseness of information supplied. (Note that institutions may be asked to revise and re-submit their proposals if excessive amounts of information are provided.)

***All submissions must be preceded by:***

- **A Notice of Intent**, to be received by the ministry no later than June 27, 2014

The Notices of Intent will give the ministry an early overview of interest in Major Capacity Expansion.

***The components of the proposal submission, to be received by the ministry no later than September 26, 2014, are as follows:***

- **A completed checklist**

A checklist is included in the Call for Proposals package. The checklist must be completed and included in the submission. (The checklist is reproduced from Appendix A of the *Major Capacity Expansion Policy Framework*, page 12.)

- **A completed capital template**

Please refer to the template included in the Call for Proposals package. The template requests detailed information on enrolment projections and funding sources. This information **must** be provided using the template, but it may also be presented in a different format in the context of the overall presentation.

- **Supplementary information**

Institutions are welcome to submit supplementary information to support their proposal. Supplementary information may include a business case, environmental impact studies, and any other information or documentation that substantiates the proposal. As noted earlier, conciseness and relevance of information are valued.

Please also include evidence of support for your proposal (including documentation of land ownership or leasing contracts, documentation of municipal or other funding, and letters of support).

In the case of a joint university-college submission, approval under s.28 of the Financial Administration Act is required for financing if the debt is related to Colleges or if there is a contingent liability.



### 13. Links to Related Documents and Resources

Major Capacity Expansion Policy Framework

Differentiation Policy Framework

Places to Grow

Building Together

### 14. Disclosure of Information

The Freedom of Information and Protection of Privacy Act (FIPPA) applies to information in the custody or under the control of the ministry. Institutions should identify whether any information in their proposals is submitted in confidence within the meaning of s. 17 of FIPPA. The proposals may be shared with a multi-ministry panel or other advisers that the ministry retains to assist with the assessment of the proposals.

### 15. Call for Proposals Timeline

Date	Deliverable
March 27, 2014	Release of Call for Proposals
June 27, 2014	Notice of Intent
September 26, 2014	Close of Call for Proposals

#### Contact Information

Ministry staff may need to contact institutions to clarify details or request additional information. Please provide complete and current contact information in your submission.

## **Appendix B**

### **CW103-2014 Council meeting of April 9, 2014**

**Moved by City Councillor Dhillon  
Seconded by Regional Councillor Miles**

1. That the report from J. Corbett, Chief Administrative Officer, dated March 27, 2014, to the Committee of Council Meeting of April 2, 2014, re: Authorization to Promote Brampton as a Post-Secondary University Host Municipality (File M25) be received; and,
2. That the province of Ontario Major Capacity Expansion Policy Framework (dated December 20, 2013) designed to provide funding for additional post-secondary education spaces across Ontario be endorsed; and,
3. That the Major Capacity Expansion Call for Proposals Guidelines and process (dated March 27, 2014) directed to universities be endorsed; and,
4. That the City of Brampton participate as a host municipality, in collaboration with a university partner, in the Major Capacity Expansion Call-for-Proposals process that was initiated by the province of Ontario; and,
5. That the CAO and Executive Leadership Team be authorized to pro-actively promote Brampton as a host municipality to interested universities, in alignment with Brampton's Post-Secondary Education Strategy, and pursuant to the province of Ontario Major Capacity Expansion Call for Proposals Guidelines; and,
6. That the CAO and Executive Leadership Team serve as the technical steering committee overseeing this strategic economic development attraction initiative, and that this technical steering committee report directly to City Council for the required municipal approvals.